

GradeQuick Network Update

Release Notes for version 2.13 -- New Features for 2008

SITE UPDATES

Transfer Shared Options

New look and additional transfer options are available.

- The teacher has options to **Add/Update** or **Add/Update/Delete** for **Grade Symbols**, **Score Footnotes** and **Attendance Codes**.
- Options to **Add** or **Replace** are available for **QuickNotes**.
- **Vacation Days** can be transferred no longer requiring teacher to choose to revert to vacation days in each gradebook.
- When **Test Descriptions** are transferred, upon choosing to **Save and Quit**, the user will be shown a list of tests in the school template gradebook. You can select which test description to transfer. The semester or year assignment is also transferred.

Report Manager (Windows Only)

The **Report Manager** allows you to customize what reports you want teachers to use and change their menu name or section. Access **Report Manager** from **Reports** menu. These settings will not apply to Mac users.

The dialog box opens with a list of all GradeQuick, Skill and Lesson Plan reports. The list also includes any customizations to these menus that you may have previously done.

In the dialog, choose what items, reports or sections, you want visible on the menus. You can also restrict teachers from saving report configurations. This will not restrict them from customizing each time they use GradeQuick but you will be assured that any customizations you do always re-appear. If you need to add a report of your own or a custom one you purchased, you can do so in this dialog.

Note that you can also choose which Edline report you want the user to get when they use the **Send to Edline** button on the toolbar.

Grade Validation

If teachers are required to overwrite grades with symbols defined in the SIS, you can prevent incorrect grades with this feature. Click **Options**→**Grade Validation**. In the chart enter the grades that can be used by teachers to overwrite.

To further prevent misuse, you can restrict overwritten grades to the ones displayed in this dialog. Before you can check the box for this option, you must use **SiteManager**→**Set Permissions for Options** to restrict both the grade scale and numeric grades.

Teachers will be able to overwrite grades using any grades from this dialog and any grades set up in any grade scale. If teachers use numeric grades, any number is permissible for overwriting as well as any grade entered in this dialog.

Freeze Score Entry

After a marking period has ended, you can restrict the spreadsheet from any score entry. This will prevent teachers from accidentally or willfully changing test scores so as to change the term's average.

While score entry can be prevented for marking periods and special scores, the average can still be changed by updating what scores are dropped, what grade scale is assigned to the students, how weights are set, etc. (i.e., any changes that affects how averages are calculated or grades assigned).

Import Picture File Name (Windows Only)

Some interfaces import a picture file name for each student so that pictures can automatically be displayed on the seating chart without manually assigning them. It is not possible to choose to import a picture file name even if your SIS does not include this field.

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The option can be turned on by clicking **Options**→**GradeQuick Settings**. Picture files must be named with the student ID and use the .BMP format (e.g., 1234567.BMP). Also, be sure to set the **Search Path** in **System Information** to the network path where the pictures are located.

TEACHER UPDATES

Reports (Windows Only)

- Skill and Lesson Plan reports are available for posting to Edline from Skill and Lesson Plan report menus, respectively.
- Spreadsheet reports show **Score Footnotes** and **Dropped Scores**.

Gradebook to Gradebook Copy

Students. When copying students, the process will match students by IDs. If the student ID matches one in the target gradebook, test scores will be added for that student. If the student ID does not match any students in the target gradebook, a new student will be added to the target gradebook. New tests will be added only if the test description is different in the target gradebook. A student's test scores will be copied even if the student is dropped in the target gradebook.

Standards and Skills (Windows Only). The feature now includes the ability to copy standards and skills from one gradebook to another. Assessment scales will be copied as well if the assessment scale name does not already exist.

Dropped Students (Windows Only)

The calculation of class statistics excludes dropped students when dropped students are hidden. If dropped students are not hidden, statistics include all students, both dropped and not dropped.

Dropped students hidden in the spreadsheet will also not be displayed in any area of the program just as was previously true of the spreadsheet, attendance chart and for printing.

Quick Copy Test Descriptions (Windows Only)

When using the spreadsheet, use the right-click drop down menu to copy a test description to another open gradebook. Click in the column you want to copy. Use right-click to access the menu. Highlight the gradebooks where you want to copy the identified column.

Assign Special Scores to Semester or Year

The dialog box no longer defaults to Y (Year) but requires that the user explicitly assign the special score to the appropriate period.